



# **Attention Demo Permit Holder**

**STOP WORK NOW!  
BEFORE YOU START READ THE  
DIRECTIONS BELOW!**

All buildings being demolished in the municipal water and sewer district Must have the water and sewer lines sealed off and inspected by the Sewer Dept prior to demolition start.

Failure to ensure compliance for this mandatory inspection will result in an appearance ticket being issued and you will be required to re-dig the site to confirm compliance.

Sewer Dept. Phone — 845-434-6320

## **PERMIT FOR BUILDING REMOVAL**

BP #: \_\_\_\_\_ Tax Map #: \_\_\_\_\_ Date: \_\_\_\_\_

Physical Address of Building to Be Removed:

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Hamlet: \_\_\_\_\_ Building Type: \_\_\_\_\_

Where Material Is Being Disposed Of:

Sullivan County Landfill     On Site Burial     Other \_\_\_\_\_

How Is It Being Transported Off The Site?

Containers [Company name] \_\_\_\_\_ Phone # \_\_\_\_\_

Dump Truck [must be tarped when transporting] Hauler \_\_\_\_\_

Property Owners Name \_\_\_\_\_ Phone # \_\_\_\_\_

Property Owners Address \_\_\_\_\_

Owners Signature or Dated Proxy Required \_\_\_\_\_

Demo contractors name: \_\_\_\_\_

Demo Contractors Address: \_\_\_\_\_

Demo Contractors Office #: \_\_\_\_\_ Cell #: \_\_\_\_\_

**All Demo Permit Applicants Are Required To Have Water/Sewer Dept. Sign  
Below Prior To Demolition Or Issuance Of This Permit.**

Authorizing Signature \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_ Conditions \_\_\_\_\_

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**YOU MUST TAKE A PICTURE OF THE BUILDING PRIOR TO THE  
REMOVAL**

THIS FORM MUST BE FILLED OUT IF YOU ARE GIVING  
SOMEONE ELSE PERMISSION TO ACT ON YOUR BEHALF  
DURING CONSTRUCTION

OWNERS PROXY

(Owner) \_\_\_\_\_ deposes and states that he/she resides  
at:

\_\_\_\_\_

\_\_\_\_\_

And that he/she is the owner of the premises described in the attached application for a building permit/zoning application/planning board application and further states that

he/she has authorized \_\_\_\_\_ to make said application, secure any necessary permits and approvals, call for inspections, and request a certificate of occupancy upon satisfactory completion of the work described in said application.

Date: \_\_\_\_\_

Owners Signature

\_\_\_\_\_  
Witness' Signature

**Code Enforcement and DPW Permit Tracking Form**  
**Required DPW Permits must be obtained prior to Issuance of Building Permits**

Code Enforcement Use: Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address of Work: \_\_\_\_\_

Section: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Description of work being done: \_\_\_\_\_

Will NEW construction involve underground water or sewer connections? [ ] No or [ ] Yes –

Water  Sewer

Site Plan:

DPW Office Use

Existing I & I Violation:  Yes  No

Check Boxes for Required Permits:  Water  Sewer  Road Cut

If no DPW Permits are required, a CO can be issued at the discretion of the Code Enforcement Office

Comments: \_\_\_\_\_

Completed DPW Connection Inspection Sign—Off (required prior to CO Issuance)

Water \_\_\_\_\_ Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

Sewer \_\_\_\_\_ Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

Road Cut \_\_\_\_\_ Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

# Certificate of Attestation of Exemption



Workers' Compensation Board

Instructions for obtaining and filing a Certificate of Attestation of Exemption from Workers' Compensation and/or Disability and Paid Family Leave Benefits (CE-200) through New York Business Express

## Follow these steps:

1. Go to [businessexpress.ny.gov](http://businessexpress.ny.gov).
2. Select **Log in/Register** in the top right-hand corner. A NY.gov Business account is required.
3. If you do not have a NY.gov business account, go to **step 4** to set up your account. If you have a NY.gov log-in and password, go to **step 16**.
4. Select **Register with NY.gov** under New Users.
5. Select **Proceed**.
6. Enter the following:
  - First and Last Name
  - Email
  - Confirm Email
  - Preferred Username (check if username is available)
7. Select **I'm not a robot**.
  - You may have to complete a Captcha Verification before proceeding.
8. Select **Create Account**.
  - If you already have a NY.gov account, the screen will display your existing accounts, either Individual or Business.
  - Do one of the following:
    - If the account(s) shown is a NY.gov Individual account, select **Continue**.
    - If the account(s) shown is a NY.gov Business account, select **Email Me the Username(s)**.
9. Verify that the account information is correct.
  - Select **Continue**.
10. An activation email will be sent.
  - If you do not receive an email, see the **No Email Received During Account Creation** page.
11. Open your activation email and select **Click Here**.
  - Specify three security questions.
  - Select **Continue**.
12. Create a password (must contain at least eight characters).
13. Select **Set Password**. You have successfully activated your NY.gov ID.
14. Select **Go to MyNy**.
  - At the top of the screen select **Services**.
  - Select **Business**.
  - Select **New York Business Express**.
  - Select **Log in/Register**.
15. On the New York Business Express home page, do one of the following:
  - Scroll down to Top Requests and select **Certificate of Attestation of Exemption**, or
  - Search Index A-Z for **CE-200**.
16. Under **How to Apply**:
  - Select **Apply as a Business**, or
  - Select **Apply as a Homeowner** (applies to those obtaining permits to work on their residence).
17. Complete application screens.
18. Review Application Summary.
19. Attest and submit.

You will receive an email when your certificate has been issued.

To view your certificate:

- Select **Access Recent Activity** from your email, or
- Access [businessexpress.ny.gov](http://businessexpress.ny.gov), and then access your **Dashboard** (under your login name on right).

Print and **sign** the **Certificate of Attestation of Exemption**.

Submit your **CE-200** for your license, permit or contract to the issuing Agency.